

**TABLE OF AUTHORITY
FOR
AUTHORIZED INSTITUTIONAL OFFICIAL**

Type	Conditions	Authorized Signatures	
		Primary	Secondary
<u>SPONORED RESEARCH</u>			
<i>Prime award</i>			
	One time no cost extension	Grants Management Specialist	President, Vice President (VP) or Associate VP
	Project extension requests including non-competing continuations where sponsor approval is required (<i>see note 1</i>)	Grants Management Specialist	Associate VP
	Original proposal or award total \$ 500 thousand and under	Grants Management Specialist	Associate VP
	Original proposal or award total over \$ 500 thousand and up to \$1 Million	Associate VP of Research & Development	President, VP or Associate VP
	Original proposal or award submittal total over \$1 Million (<i>see note 1</i>)	Associate VP of Research & Development	President or VP or Associate VP
	Prior approval requests to sponsor (<i>see note 2</i>)	Grants Management Specialist	President, VP or Associate VP
	Sponsor requests for updated information non technical (other support pages, IRB or IACUC approvals, etc) for already submitted proposals	Grants Management Specialist	President, VP or Associate VP
<i>Subaward (UMBI is prime)</i>	Subaward \$1 Million & under	Associate VP of Research & Development	President, VP or Associate VP
	Subaward total over \$1 Million	Associate VP of Research & Development	President, VP or Associate VP

Type	Conditions	Authorized Signatures	
		Primary	Secondary
<u>TECHNOLOGY TRANSFER</u>			
	Memorandum of Understanding (MOU)	President, VP or Associate VP	
	Confidential Disclosure Agreement (CDAs) that do not include standard language	Associate VP of Research & Development	President or VP
	Letter of Intent (LOI)	President or VP	
	Material Transfer Agreements (MTAs) that do not include standard language	Associate VP of Research & Development	President or VP
	MTAs, CDAs and UBMTAs when UMBI's approved standard agreements, equivalent standard language, or previously approved agreements from outside institutions are utilized	Licensing Coordinator	Associate VP of Research & Development
	Patents & Legal Documents Documents - Including Licenses or Option Agreements	President or VP	Associate VP
<u>OTHER</u>			
	Service Agreements	President or VP	
	Lease Agreements	President or VP	
	DOE Assurance of Compliance	Associate VP of Research & Development	President, VP or Associate VP
	Central Contractor Registration	Associate VP of Research & Development	President, VP or Associate VP
	Dun & Bradstreet Contact/Registration	Associate VP of Research & Development	President, VP or Associate VP
	Federal Wide Assurance for Human Subject Research	VP, Research, Innovation & Commercialization Officer	President, VP or Associate VP
	Annual Report on Research Misconduct	Associate VP of ORD submits after confirmation from Office of Academic Affairs	President, VP or Associate VP

Type	Conditions	Authorized Signatures	
		Primary	Secondary
	OLAW Animal Welfare Assurance & IACUC reports	VP, Research, Innovation & Commercialization Officer	President
	Survey of Scientific & Engineering Research Facilities	President, VP or Associate VP	Associate VP of Research & Development
	Purchase Orders from an external entity	Associate VP of Research & Development	President, VP or Associate VP
	Select Agent Regulation Responsible Official	Compliance Officer	Associate VP of Research & Development
NOTES:			
1 - For electronic submittals hard signature is required			
2 - Travel authorization is at the center level unless prior approval is required by the sponsor. It is the responsibility of the center to notify ORD in sufficient time to allow ORD to obtain prior approval from the sponsor.			
3 - All proposals require the center PI and Director or Assistant Director approval			
4 - Signature authority may be granted by the President or VPs to the Associate VPs			
5 - Total equals total direct and indirect for all years of a proposal			
6 - Secondary authorized signatories are used when Primary authorized signatory(s) is not available			